

**FS Delivery Assessment Record (Module 6)**

<b>Name of candidate:</b>	<b>Date of assessment:</b>
<b>Venue:</b>	<b>Weather conditions:</b>
<b>Training Course attended:</b>	<b>Insurance:</b>
<b>Valid First Aid certificate:</b> Y / N <b>Current CRB Disclosure:</b> Y / N	<b>Description of Group:</b>  <b>Ratios Children: staff/helpers</b>
<b>Overall aim for FS Programme:</b>	

<b>Assessment:</b>	1) Safe	Y / N
	2) Appropriate Policies & Procedures	Y / N
	3) Good Leadership	Y / N
	4) FS approach to working with children/youngsters	Y / N
<u>Overall Comment:</u>		
<p><b>Outcome of Assessment</b>    <b>Clear Pass</b>   <input type="checkbox"/>    <b>Pass &amp; Needs more on paperwork</b>   <input type="checkbox"/>    <b>Re-assessment</b>   <input type="checkbox"/></p> <p>Needs more detail in*:    Handbook,    Risk Assessments,    Other</p>		
<i>*Circle and give details on</i>		
<b>Student Statement:</b> I have read and discussed all the pages of this form with my assessor and agree with the comments. I confirm that I have the relevant CRB disclosures, First Aid, Insurance cover and permission to run Forest School.	<b>Student Signature:</b>	
<b>Assessor Name:</b>	<b>Assessor Signature:</b>	

<b>Responsible attitude to Health &amp; Safety</b>		
<b>Criteria</b>	<b>Description of criteria</b>	<b>Evidence / Comments</b>
1. Planning & Procedures	Check handbook appropriate for site and group.	Handbook seen <input type="checkbox"/> adequate <input type="checkbox"/> needs more <input type="checkbox"/>
2. Emergency bag suitable for session	Check First Aid & emergency bag suitable contents for session.	Emergency bag seen <input type="checkbox"/> adequate for group/venue <input type="checkbox"/> needs more <input type="checkbox"/>
3. Assessment of risk for site, session and activities planned	Check risk assessment for: <ul style="list-style-type: none"> <li>• site</li> <li>• sessions (all)</li> <li>• activities</li> </ul>	Site RA <input type="checkbox"/> Daily RA <input type="checkbox"/> Activities RA <input type="checkbox"/> Detailed enough? <input type="checkbox"/> Same criteria as in Handbook? <input type="checkbox"/> Comments:
4. Transport to the site	Check transport to the outdoor site	Arrived via ..... as per handbook <input type="checkbox"/>
5. Suitability of structures within site	Check any structures for safety and suitability.	Shelter suitable <input type="checkbox"/> Seating suitable & safe <input type="checkbox"/>
4. Fire Management	Check fire surround (size, materials, security), procedure for lighting, managing & extinguishing fire; seating And behaviour/awareness	Fire Area seen <input type="checkbox"/> Secured <input type="checkbox"/> Water/Blanket <input type="checkbox"/> As per Handbook <input type="checkbox"/> Access to Fire area suitable <input type="checkbox"/> Kelly Kettle used <input type="checkbox"/> Safe <input type="checkbox"/> Comments:
6. Tool use	Check safe use, storage, maintenance and management; appropriate use of PPE; level of instruction; safe area etc.	Tools used <input type="checkbox"/> Suitable instruction <input type="checkbox"/> Procedure as per Handbook <input type="checkbox"/> Comments:

<b>Leadership of the group</b>		
<b>Criteria</b>	<b>Description of criteria</b>	<b>Evidence / Comments</b>
1. Clear instructions, boundaries and leadership	Clear briefing and instructions (boundaries, session layout, behaviour) Clear leadership for session	Clear briefing Y / N      Clear leadership Y / N Awareness of session flow Y / N      Adaptability Y / N
2. Management of other staff/helpers	Check suitability of management of other staff/helpers. Check opportunities for evaluation with other staff	Good team work Y / N      Evaluation of session with other staff Y / N

<b>FS approach to working with children / youngsters</b>		
<b>Criteria</b>	<b>Description of criteria</b>	<b>Evidence / Comments</b>
1. Programme and session planning	Check suitability; progression; and evaluation of activities for the group. Free play opportunities and child-initiated learning	Scaffolding to suit children Y / N Planning showing links to evaluation of prior session Y / N Space for Free Play / Child-led Y / N
2. Providing opportunities for children to talk	Check for general language opportunities (circle time, encouragement during activities).	Language encouraged during FS session Y / N Feedback Opportunities Y / N
3. Encouraging emotional language	Check for space to work on emotional language	
3. Responding to individual (pastoral) needs	Check for nurturing and responsive approach to the (unexpected) needs of individuals.	How is leader working with individual needs?