**Example Session Plan Form**

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| **Date:** | **Session Number: (E.g. 1 of 8)** |
| **Staff:** | **Number of Children:** |
| **Aims and themes of this session:** | |
| **Resources or additional notes:** | |
| **Current weather forecast:** | |

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| **Approx. timings** | **Planned activities / opportunities** | **Equipment** | **Other** |
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| **Evaluation of session** |
| **Weather on the day**: |
| **What went well**: |
| **Individual learner observations & interests**: |
| **To remember / develop for future sessions**: |