

**Forest School awareness and all levels, intensive format
Kindrogan Field Studies Centre, Perthshire, Oct 2018**

Please return your completed form ASAP as places are limited to 16 to:

- Admin@forestschootland.co.uk (email is preferred)
- or post to BigWorld, 12 Charles Way South, Limekilns, KY113JW.

Name of learner:

Please write your name as you would wish it to appear on the certificate.

Correspondence address:

.....

Postcode: **Date of Birth:**

Telephone: **Mobile:**.....

Email:

Please give an email address you visit regularly as all correspondence is via email.

Which level of training are you applying for:

	Residential	Non-residential	Tick as appropriate
Level 3	£1250	£1075	
Level 2/3 top-up	£850	£760	
Level 2	£750	£700	
Level 1	£450	£420	
Awareness			

All levels: qualifications and/or experience

Give details of relevant experience/qualifications of working with children, young people and adults. See the 'Course information' document for details of entry requirements for each level.

L3 and L2/3 step up only

Who will your client group for your six Forest School practice sessions be and where will you work with them?

L2 and L1 only

What are your plans for carrying out the 3-session block of assisting (L2) or 1-session observation (L1) with a qualified Forest School leader. See 'Course information' for details of assessment requirements for each level.

Paperwork and essay writing (L3 and L2/3 step up only)

This level of training requires a considerable amount of paperwork in the form of workbooks, risk assessments, written health and safety policies etc. The number of estimated hours is listed below.

	Taught hours	Self-study hours	Total hours
Level 3	68	112	180
Level 2/3 top up	36.5	83.5	120
Level 2	30.5	29.5	60
Level 1	16.5	13.5	30

Please give details of any **specific needs or difficulties** you might have in relation to paperwork and essay writing.

Personal statement (L3, L2/3 step up and L2 only)

We think it's really important to support you in choosing training that will suit you. In order to help us do this, please write 200 words about the following: how you found out about forest school training, what your knowledge about forest school is, what you hope to get out of the training course, and how you plan to use Forest School in the future.

OCN inclusion and diversity information – circle or underline as appropriate (all candidates)

Gender		Ability status	
M	Male	1	learner consider that they have a disability
F	Female	2	learner consider that they don't have a disability
NS	Not Specified	3	no information provided
Ethnicity		Employment status	
1	White British	FT	Employed - Full-Time
2	White Irish	PT	Employed - Part-Time
3	Any other White Background	RE	Registered Unemployed-Seeking Work
4	Mixed White and Black Caribbean	UN	Unwaged - not Seeking Work
5	Mixed White and Black African	NS	Not Specified
6	Mixed White and Asian		
7	Any other Mixed Background		
8	Indian		
9	Pakistani		
10	Bangladeshi		
11	Any other Asian Background		
12	Caribbean		
13	African		
14	Any other Black Background		
15	Chinese		
16	Any Other Ethnic Group		
99	Not Stated		

L3 and L2/3 step up only (those who are undertaking this training as part of a work role only)

Support for planning, delivering Forest School practice sessions and time to put together the portfolio are particularly important with this training. We recommend your line manager reads the course information document before signing.

Name of line manager (print)..... hereby agrees to support the above person applying for training in completing the Forest School training and the accompanying coursework.

Position of supporter:

Signature of supporterDate:

Declaration by applicant – please read and tick each box

I confirm that, barring unexpected circumstances, I will attend all the course elements and fully complete the training according to the timetable. I agree to commit the time to completing the coursework elements of the training, in my own time if necessary.	
Level 3 and 2/3 top up only: I undertake to ensure that the necessary insurance cover, PVG disclosure and First Aid cover are in place before running my Forest School Programme. ¹	
I know of no medical reasons why I should not participate in any of the activities listed below: Use of Tools, Shelter building and Team building activities, Woodland conservation tasks and Green woodwork, Fire lighting and Camp fire cooking	
Level 3 and 2/3 top up only - I confirm I shall be providing my own safety boots ² for use during the training.	
I understand assessments outside of a 30-mile radius of an FSTC assessor's home address will incur an additional charge of £0.45 per mile, plus a discretionary charge for travel time. (Video assessment option available).	
I understand that 2-day First Aid in the outdoors is required for Level 3 and 2/3 top up students to complete their qualification, and that this is not included in this training course.	
I understand that confirmation of a place is at the discretion of BigWorld (Aline Hill), and that a £100 non-refundable payment will become due at that stage. I understand that only partial refunds are possible for places cancelled within 30 days of course start date, in order to cover any sunk costs associated with my booking.	
I understand that courses run subject to securing the necessary number of bookings and may be subject to delay or cancellation. You will be advised of any necessary changes in good time.	

Signed: Date:

Notes:

² Safety boots must be approved under the Personal Protective Equipment Regulations 1992 and will feature a steel or Kevlar reinforced toe-cap.
L3 and L2-3 top-up candidates

Payment

Total course costs (no VAT is applicable)

	Residential	Non-residential	Tick as appropriate
Level 3	£1250	£1075	
Level 2/3 top-up	£850	£760	
Level 2	£750	£700	
Level 1	£450	£420	
Awareness			

A non-refundable deposit payment of £100 is required on acceptance in order to confirm booking. The balance of payment is due by 01 Oct 2018. For cancellations made after 01 Oct 2018, only partial refund of payments can be made. Payment by instalment can be arranged at an admin cost of £30 – details available on request.

Bank	Royal Bank of Scotland
Sort code	835100
Account no.	10462931
Account name	Aline Hill
Reference	Student surname
Cheques payable to	Aline Hill
Instalments Circle to request	Available on request up to monthly at an administrative cost of £30. Full payment to be made by 29 Nov 2018. Details of request:
Invoice Circle to request	Invoice to: Purchase order number to quote: Email contact to send invoice to:

Photo/film consent

We often take photographs and sometimes films during training and encourage student to do so as well for the following purposes:

- to act as reminders of course experiences, tool use procedures etc
- to act as evidence for assessment criteria
- for use in promoting further forest School training, and as training aids.

I do/do not (delete/underline as appropriate) consent for photographs and films to be made of me during training by tutors and other course participants for use as notes, memory aids and to meet assessment criteria.

I do/do not (delete/underline as appropriate) consent to photographs and films of my myself to be used by tutors for Forest School training and promotion purposes in print or online format.

Signed: Date:

Retention of email address beyond completion of course

We would like permission to keep your email address on our database beyond the end of the training course so that we can keep you up to date with new workshops, first aid training, people offering FS assistance or other relevant information. We will only contact you by email and will always provide an option to unsubscribe from the database. We will never share your data with a third party.

I do/do not (delete/underline as appropriate) consent to Bigworld retaining my email address for the above purposes.

Medical info and consent form: IntKinOct18

The information on this form will be used during all elements of the Forest School training course and will be managed in compliance with the Data Protection Act.

Name: Date of Birth: Gender:
 Male/Female (delete as applicable) Emergency contact name:
 Relationship: Emergency Contact No:
 Doctors Name and Contact No (if possible)

Any prescribed medication or advice to be followed in an emergency
 Please give full details

Do you suffer from any of the following :

Allergies (including medication, plasters, stings, food, pollen, etc.)	Asthma or breathing difficulties (inhalers etc.)
Diabetes	Epilepsy, fainting or blackout
Heart Condition	Sensory loss (sight speech or hearing)
Vaccination against Tetanus in last 10 years	Other (please specify)
Have you received any medical or surgical treatment in the last 3 months?	

If you have answered 'yes' to any of the above, please give details. Please also give details of any other information that you think group leaders may need to know:

.....

Agreement

1. I consent to receiving any necessary emergency medical treatment for any injury or illness during the Forest School training course.

Signed.....**Date**.....